

**Appendix C**  
**Work Schedules & Grade by Job Title for Full-Time Employees**

Job Code	Job Title	Days/ Year	Hours/ Day	Sal Plan	Grade	Months
950001	Accounting Associate	260	7	SAH	S10	12
950002	Accounts Payable Associate	260	7	SAH	S10	12
911000	Accounts Payable Officer	260	7	SAH	S20	12
950004	Accounts Payable Specialist	260	7	SAH	S13	12
950005	Accounts Receivable Specialist	260	7	SAH	S14	12
890720	Adult Learning & Tech Spec	260	7	SAH	S16	12
440002	Behavioral Support Assistant	190	7	SAE	S08	10
957501	Budget Associate, Comm. Schls	260	8	SAI	S14	12
894100	Budget, Purch & Supprt Coord I	260	8	SAI	S13	12
090001	Building Automation Sys Tech I	260	8	SAI	S11	12
090003	Building Automatn Sys Tech II	260	8	SAI	S13	12
240600	Building Manager	260	8	SAI	S12	12
820001	Building Trades Foreman	260	8	SAI	S11	12
640000	Bus Assistant	180	7	SAQ	S04	10
650000	Bus Driver	180	8	SAA	S09	10
240300	Business Manager	244	7	SAF	S20	12
412110	Career Coach	244	7	SAF	S15	12
820100	Carpenter	260	8	SAI	S09	12
952110	Central Office Receptionist	260	8	SAI	S07	12
899111	Client Services Specialist I	260	8	SAI	T05	12
899110	Client Services Specialist II	260	8	SAI	T13	12
898000	Client Services Tech I	260	8	SAI	T05	12
090002	CMMS Support & Data Qlty Spec	260	8	SAI	S13	12
501000	Community Liaison	190	7	SAE	S07	10
502000	Community Liaison, MEP	208	7	SAN	S08	11
800040	Computer Maint Mgmt Syst Admin	260	8	SAI	S15	12
510100	Coordinator, Benefits	260	7	SAH	S15	12
412100	Coordinator, Career Coach	244	7	SAF	S18	12
500000	Coordinator, Communication	260	8	SAI	S15	12
416002	Coordinator, Engmnt & Prtnrshp	244	7	SAF	S15	12
514000	Coordinator, Family & Comm Inv	260	8	SAI	S15	12
416001	Coordinator, International Off	244	7	SAF	S19	12
900000	Coordinator, Interpreter	244	8	SAG	S16	12
416003	Coordinator, MEP Interprtng Ser	244	7	SAF	S16	12
411100	Coordinator, Outreach	244	7	SAF	S11	12
520601	Coordinator, Procurement	260	7	SAH	S15	12
957600	Coordinator, Student Activity	260	7	SAH	S14	12
411200	Coordinator, Transportation	260	8	SAI	S08	12
892520	Coordinator, Web Experience	260	8	SAI	S13	12
881200	Custodian	260	8	SAI	S03	12
881400	Custodian Support Specialist	260	8	SAI	S12	12
881100	Custodian, Asst. Lead Elem/Mid	260	8	SAI	S05	12
880100	Custodian, Asst. Lead High	260	8	SAI	S06	12
881000	Custodian, Lead Elem/Mid	260	8	SAI	S07	12
880000	Custodian, Lead High	260	8	SAI	S08	12
881300	Custodian, Utility	260	8	SAI	S03	12
091610	Cyber Security Administrator	260	8	SAI	T25	12
091620	Cyber Security Audit Admin	260	8	SAI	T25	12
830800	Data Assistant, Lead	260	7	SAH	S14	12

892269	Data Integration Specialist	260	8	SAI	S20	12
959000	Dispatcher	260	8	SAI	S11	12
924000	Document Production Specialist	260	7	SAH	S08	12
630000	Driver Trainer	244	8	SAG	S10	12
830000	Electrician	260	8	SAI	S11	12
830001	Electronic Building Sys Tech I	260	8	SAI	T03	12
830002	Electronic Building SysTech II	260	8	SAI	T07	12
960001	Facilities Planner	260	7	SAH	S15	12
800000	Fleet Maintenance Mgr	260	8	SAI	S16	12
520421	Food & Nutrition Spec I 244/7	244	7	SAF	S16	12
520420	Food and Nutrition Spec I	195	8	SAK	S16	10
520410	Food and Nutrition Spec II	260	7	SAH	S17	12
520700	Food and Nutrition Svc Mlk Drv	183	7	SAB	S04	10
520200	Food Service Assistant Mgr	183	8	SAC	S08	10
520510	Food Service Floater Site Asst	183	7	SAB	S06	10
520910	Food Service Regional Worker	183	7	SAB	S02	10
520800	Food Service Satellite Driver	183	7	SAB	S04	10
520500	Food Service Site Asst	183	7	SAB	S06	10
520900	Food Service Worker	183	7	SAB	S02	10
957001	Grant Specialist	244	7	SAF	S15	12
742100	Grounds Crew Foreman	260	8	SAI	S09	12
740100	Grounds Crew Worker I	260	8	SAI	S04	12
870001	Grounds Equipment Repair Tech	260	8	SAI	S05	12
870000	Grounds Equipment Repr Foreman	260	8	SAI	S09	12
740000	Grounds Supervisor	260	8	SAI	S14	12
899100	Helpdesk Database Tech II	260	8	SAI	S10	12
961100	HR Data Associate	260	7	SAH	S10	12
961000	Human Resources Associate I	260	7	SAH	S10	12
962000	Human Resources Associate II	260	7	SAH	S12	12
810001	HVAC/R Apprentice	260	8	SAI	S08	12
810000	HVAC/R Technician	260	8	SAI	S11	12
351000	Info. Systems Tech. Trainer	260	7	SAH	T17	12
600000	Instr Asst	190	7	SAE	S05	10
600001	Instr Asst, CS	190	7	SAE	S05	10
600002	Instr Asst, DLL Mentor	190	7	SAE	S08	10
600100	Instr Asst, MEP	190	7	SAE	S05	10
600110	Instr Asst, PK	190	7	SAE	S05	10
600250	Instr Asst, PK MEP	190	7	SAE	S06	10
600020	Instr Asst, Program Specialist	190	7	SAE	S08	10
600300	Instr Asst, Science Lab	190	7	SAE	S07	10
600220	Instr Asst, Spc Ed Spc Prog	208	7	SAN	S08	11
600230	Instr Asst, Spc Ed Spc Prog PK	208	7	SAN	S05	11
600240	Instr Asst, Spc Prog	190	7	SAE	S05	10
600200	Instr Asst, Special Ed	190	7	SAE	S06	10
600210	Instr Asst, Special Ed PK	190	7	SAE	S06	10
490401	Interpreter, Comm Liaison, MEP	190	7	SAE	S13	10
490200	Interpreter, Educational I	190	7	SAE	S13	10
490300	Interpreter, Educational II	190	7	SAE	S15	10
892540	Inventory Coordinator	260	8	SAI	S15	12
721001	Inventory Specialist	260	8	SAI	S05	12
320005	Judy Center Financial Spec.	244	7	SAF	S12	12
321001	Junior Accountant	260	7	SAH	S15	12

503000	Liaison, Family & Comm Involve	260	7	SAH	S12	12
954500	LMS Database Tech & Registrar	244	7	SAF	S10	12
821100	Locksmith	260	8	SAI	S10	12
820002	Locksmith Foreman	260	8	SAI	S11	12
840000	Maint Mechanic, General	260	8	SAI	S08	12
840600	Maint Mechanic, Roofer	260	8	SAI	S08	12
240220	Maint Project Manager IV	260	8	SAI	S18	12
840001	Maintenance Area Foreman	260	8	SAI	S12	12
050002	Maintenance Area Supvsr	260	8	SAI	S15	12
960002	Maintenance Project Manager II	260	8	SAI	S13	12
510000	Manager, Eng. & Partnership	260	7	SAH	S15	12
512000	Manager, Media Arts	260	8	SAI	S16	12
832000	Master Electrician	260	8	SAI	S12	12
810002	Master HVAC/R	260	8	SAI	S12	12
850101	Master Plumber-Gas Fitter	260	8	SAI	S12	12
890900	Media Artist	260	8	SAI	S08	12
490001	Medicaid Program Specialist	244	7	SAF	S11	12
490402	MEP Lang Assessment Spec	190	7	SAE	S14	10
895001	Mobility & Cloud Administrator	260	8	SAI	T19	12
896001	Network Administrator I	260	8	SAI	T15	12
896000	Network Administrator II	260	8	SAI	T17	12
895000	Network Administrator VoIP	260	8	SAI	T21	12
892800	Network Engineer II	260	8	SAI	T25	12
895150	Network Technician	260	8	SAI	T13	12
770100	Painter I	260	8	SAI	S06	12
770200	Painter II	260	8	SAI	S08	12
950003	Payroll Associate	260	7	SAH	S10	12
914000	Payroll Specialist	260	7	SAH	S13	12
960003	Planning Data & GIS Analyst	260	8	SAI	S13	12
850100	Plumber	260	8	SAI	S11	12
850110	Plumbing Registered Apprentice	260	8	SAI	S08	12
741201	Pool Operations Asst Supvsr	260	8	SAI	S07	12
741200	Pool Operations Supervisor	260	8	SAI	S08	12
840002	Predictive Maint Technician	260	8	SAI	S09	12
959201	Procurement Card Administrator	260	7	SAH	S14	12
100200	Prog Eval & Research Spec	260	7	SAH	S16	12
957502	Program Administrator	244	7	SAF	S16	12
240215	Project Manager III	260	8	SAI	S16	12
240240	Project Manager, IT	260	8	SAI	T21	12
959200	Purchasing Agent I	260	7	SAH	S15	12
959202	Purchasing Agent III	260	7	SAH	S17	12
950006	Purchasing Associate	260	7	SAH	S10	12
954400	Registrar	244	7	SAF	S06	10
470000	Resident Substitute	190	7	SAE	S08	10
660000	Route Surveyor	260	8	SAI	S10	12
320004	School Financial Specialist	244	7	SAF	S14	12
952210	School Receptionist	244	7	SAF	S07	12
831000	Science Center Technician	244	7	SAF	S09	12
952060	Secretary II, Admin	260	7	SAH	S10	12
952160	Secretary II, Admin 244/7	244	7	SAF	S10	12
952021	Secretary, Admin 244/7	244	7	SAF	S08	12
952020	Secretary, Admin 260/7	260	7	SAH	S08	12

950320	Secretary, Admin Tran Payroll	260	8	SAI	S10	12
952050	Secretary, Central 260/8	260	8	SAI	S05	12
952010	Secretary, Central Admin	244	7	SAF	S08	12
952040	Secretary, Central Admin 190	190	7	SAE	S08	10
952015	Secretary, Central Admin 244/8	244	8	SAG	S08	12
952025	Secretary, Central Admin 260/8	260	8	SAI	S08	12
950200	Secretary, Executive 260/7	260	7	SAH	S13	12
950300	Secretary, Executive 260/8	260	8	SAI	S13	12
954010	Secretary, School	190	7	SAE	S05	10
955000	Secretary, School 244	244	7	SAF	S05	12
952030	Secretary, School Admin	244	7	SAF	S10	12
530000	Security Tech Specialist	260	8	SAI	S10	12
531000	Security Technician	260	8	SAI	S10	12
892265	Service Integration Specialist	260	8	SAI	T19	12
662000	Service Navigator	244	7	SAF	S11	12
830801	Student Info Sys Support Tech	260	8	SAI	S12	12
052000	Student Services Associate 1	244	7	SAF	S10	12
720000	Supervisor, FNS Warehouse	260	8	SAI	S15	12
410120	Sustainablty Engr & Util Mgr	260	8	SAI	S18	12
892290	Sys Support Dta Quality Spec	260	8	SAI	S17	12
830802	System Support Technician	260	7	SAH	S12	12
897001	Systems Administrator I	260	8	SAI	T19	12
897000	Systems Administrator II	260	8	SAI	T19	12
892270	Systems Development Spec	260	8	SAI	S20	12
892901	Systems Engineer I	260	8	SAI	T23	12
891100	Systems Support Specialist I	260	8	SAI	T09	12
891120	Systems Support Specialist II	260	8	SAI	T15	12
961200	Talent Acquisition Associate	260	7	SAH	S10	12
894000	Tech Support Specialist I	260	8	SAI	T07	12
894110	Tech Support Specialist II	260	8	SAI	T11	12
830900	Testing Technician	190	7	SAE	S09	10
490301	Transcriber, Braille	190	7	SAE	S13	10
490305	Transcriber, Spanish	244	7	SAF	S13	12
802001	Transportation Parts Lead	260	8	SAI	S09	12
890300	User Support Spec, Special Ed	208	7	SAN	T03	11
890200	User Support Specialist	208	7	SAN	T03	11
890201	User Support Specialist 11Mo	208	7	SAN	T03	11
890210	Utility User Suprt Specialist	208	7	SAN	T03	11
802000	Vehicle Mechanic	260	8	SAI	S09	12
801000	Vehicle Mechanic Foreman	260	8	SAI	S11	12
804000	Vehicle Mechanic, Lead	260	8	SAI	S10	12
892400	Video Production Manager	260	8	SAI	S20	12
890400	Video Production Specialist	260	8	SAI	S11	12
725000	Warehouse Asset Specialist	260	8	SAI	S08	12
724000	Warehouse Manager	260	8	SAI	S17	12
721000	Warehouse Specialist	260	8	SAI	S04	12
850020	Water Treatment Operator	260	8	SAI	S12	12
850000	Water Treatment Superintendent	260	8	SAI	S13	12
892500	Web Content Coordinator	260	8	SAI	S13	12
892530	Web Developer	260	8	SAI	T23	12
892260	Wireless Adminstrator	260	8	SAI	T21	12